

AQO

MEMORANDUM FOR RECORD

SUBJECT: AQO Staff Meeting Minutes, Aug 27, 96

MLDP. Mr. Andy Robinson, a Mid Level Development Program participant from DCMC McDonnell Douglas Huntington Beach, CA, is shadowing Ms. Pettibone this week and will be detailed to AQOG on a developmental assignment through Sep 13.

UNION. Ms. Pettibone and Mr. Lalumiere met with AFGE representatives Mr. Frank Lakis and Ms. Shirley Riley last week to discuss the ACO Warranting Process. Ms. Pettibone noted that communication with the Union is paramount in development and coordination of our policy actions.

ONE BOOK REENGINEERING TEAM. The One Book Reengineering Team, headed by Ms. Kathy Zalonis, AQOJ, begins its efforts next week and will continue for 90 days. Teams are reminded to be responsive to requests for information from this team.

JACG HOME PAGE. The Joint Aeronautical Commanders Group (JACG) is a tri-Service/DLA/Coast Guard/NASA/Federal Aviation Administration (FAA) panel working under the Joint Logistics Commanders (JLCs). For the past 1 1/2 years, they have been extremely active in developing and attempting to integrate a wide array of Acquisition Reform related efforts. Recently, the JACG established an Internet Home Page. The address is: <http://www.wpafb.af.mil/az/jacg/index.htm>. Copies of the various documents being developed by the JACG (in various stages of maturity), as well as the status of projects being undertaken by the JACG, are available on this home page.

CONTINUING EDUCATION. During a recent Town Hall at DCMDW conducted by Mrs. Colleen Preston, Deputy Under Secretary of Defense (Acquisition Reform), she mentioned a new requirement for 40 hours of "continuing education" every year over and above the mandatory Defense Acquisition Workforce Improvement Act (DAWIA) courses.

The policy letter, which was scheduled for release from the Office of the Secretary of Defense (OSD) the week of August 19th, has not yet gone out. It will be an INTERIM policy. It will be in effect for a year, and then will be reevaluated. It requires acquisition workforce employees to average 40 hours of continuing education per year; they must have a total of 80 hours over a 2-year period; 16 hours of

acquisition reform training are mandatory per year. Continuing education begins upon completion of all (i.e., Level III) mandatory requirements: training and experience. The workforce member and his/her supervisor determine what training will be accomplished and how: be it formal classroom, OJT, CBT, videos or distance learning, developmental assignment, etc.

1106s & ACQUISITION WORKFORCE. Ms. Pettibone has been asked when DLA will decide whether 1106s are in or out of the acquisition workforce--The DLA group that will decide the issue, the Acquisition Career Program Board (ACPB) which is chaired by Mr. Thurber, is going to discuss it at their next meeting.

#### SINGLE PROCESS INITIATIVE (SPI).

- o New concept papers were received from the following contractors:

Hughes Radar and Communications Systems (LA)  
Rockwell International (Dallas)  
Boeing Defense & Space (Seattle)  
Boeing Helicopters Division (Philadelphia)  
Litton Guidance & Control (Van Nuys) Lockheed Martin Tactical  
(Ft Worth)  
Allied Signal Avionics (St Louis)  
EASI (St Louis)  
GEC Marconi (Wayne)  
Lockheed Sanders (Nashua)  
SCI Systems (Huntsville)  
Litton Data Systems (Van Nuys)

- o We have received a total of 324 concept papers from 99 contractors proposing to modify 401 processes. To date, 34 contractors have modified 95 processes. Block change modifications were executed by Rockwell Cedar Rapids, Lockheed Martin Orlando, and ITT Aerospace & Communications Div, Ft. Wayne, NJ.

#### PRODUCT & MANUFACTURING ASSURANCE TEAM (AQOG).

- o Ron O'Daniell attended the annual Defense Priorities and Allocations System (DPAS) training conference in Chicago on 19-21 August. The conference was hosted by the Office of the Deputy Under Secretary of Defense(Industrial Programs & Installations). Attendees included DPAS representatives from Dept. of Commerce; Services and DLA buying activities; DCMC field activities; major contractors (McDonnell Douglas/Motorola); and foreign Governments (Canada, Great Britain,

Israel). Major topics included Industry perspective of C-17 Program, the challenge of maintaining a trained workforce, and problems with enforcing DPAS regulations. The conference was of particular value to the large number of new DPAS representatives.

#### PROCUREMENT CIM SYSTEMS OFFICE (AQAC).

- o On August 23, 1996, the Department of Defense awarded indefinite-delivery, indefinite quantity contracts for the Standard Procurement System procurement to American Management Systems (AMS) of Fairfax, Virginia and Dyncorp IE&T of Fairfax, Virginia for standard procurement software, software support, related products and services necessary to deploy and maintain this DoD procurement system at approximately 1,000 DoD Procurement and Contract Administration activities throughout the world. At the conclusion of a six month demonstration validation downselect period, one of these offerors may be selected to perform the remainder of the work. The work for both contracts will be performed in Fairfax, Virginia and is expected to be completed August 2006. These contracts were competitively awarded with thirty-three (33) proposals solicited and five (5) offers received. The contracting activity is the Naval Information System Management Center, Washington, D.C. (AMS-N68939-96-D-0010 and Dyncorp-N68939-96-D-0011). Point of Contact: Mr. Ashley Eanes, Contracting Officer, (703) 428-1004.

#### GENERAL COUNSEL (GC).

- o GC will provide Ms. Pettibone an executive summary of the recently completed study/survey of the provision of legal services to DCMC.

#### CONTRACTOR CAPABILITY & PROPOSAL ANALYSIS TEAM (AQOD).

- o Mike Williams and Bill Lonstein accompanied Gen Drewes to a briefing for Dr. Ken Oscar, Deputy Assistant Secretary of the Army (Procurement), on the Contractor Information Service. We asked Dr. Oscar and his staff to review the demonstration model of the service and provide us with any suggestions for improvements that they might have.

#### WORKFORCE STRATEGY TEAM (AQOJ).

- o Team is working on the AQ VTC feature on Workforce Strategy. Prebrief is planned to Mr. Thurber on 3 Sep 96.

- o District workforce directorates are reviewing training and development budgets to support request from Resource Utilization

Council (RUC) to cope with training budget reductions for FY97.  
District responses due to AQOJ by 29 Aug 96.

- o Mary Wilson in Minneapolis with working group on the intern program.
- o Col Harper visited DCMDW last week to baseline their use of Data Base Management System (DBMS). He also visited DCMC Lockheed Martin Sunnyvale to see their Automated Individual Development Program (IDP) program. He has it on his computer and is getting familiar with its capabilities. He plans to visit DCMDE on 10 Sep to understand how they use DBMS. The Workforce Effectiveness and Development Group (CAHW) has several Software Change Requests (SCRs) in work to improve DBMS. Col Harper will find out what improvements are proposed.

#### FLIGHT OPERATIONS/SPECIALIZED SAFETY & ENVIRONMENTAL TEAM (AQOI).

- o The Aviation Operations Integrated Process Action Team (AOIPT) will meet beginning Wednesday, 28 August through Friday, 30 August at the Aerospace Industries Association (AIA) headquarters in downtown Washington, D.C. The objective of the meeting is to finalize revisions to the tri-service instruction, DLAM 8210.1, Contractor's Flight and Ground Operations. Personnel from Flight Operations (AQOI) will attend the meeting along with other military service personnel and representatives from the commercial aircraft industry.
- o Flight Operations is preparing a letter for Gen Drewes' signature. The letter is addressed to the District Commanders and deals with flight safety. The intent of the letter is to express DCMC's commitment to flight safety and desire for commander involvement in the safety program. The letter should be sent out this week and will also be posted on the Home Page.

#### OVERHEAD CENTER (AQOK).

- o Frank Wojtaszek and Patrick Ring will attend the Eastern District Corporate Administrative Contracting Officer (CACO)/Defense Corporate Executive (DCE) meeting in Clearwater, FL, on Sept 4-6. Mr. Wojtaszek will speak on mergers and acquisitions. He also will moderate a panel presentation on contract pension and retiree medical cost issues. Mr. Ring will be a member of this panel.
- o The DCMC Pension Tiger Team will meet on Sept 10 and 11 to finalize the white paper for upper management. This paper addresses the significant pension and retiree medical cost issues arising from mergers and acquisitions. The Team's Chairperson and HQ point of

contact is Patrick Ring, 767-3385.

APPROVED:

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Contract Management Policy